St John and St Nicolas Schools Federation

For the good of all through curiosity, creativity and love

Policy Title:	**Drugs Policy**
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Other relevant policies:	
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Change Record				
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1.0	*23.05.22*	*SCC Minutes 10.05.22* *FGB Minutes 23.05.22*	*New federation policy. Reviewed by SCC and recommended for approval by FGB. Ratified by FGB*	*May 2024*
1.1	*7.5.24*	*SCC minutes 7.5.24*	*Included vision statement, numbered items, updated dates and version number*	*May 2025*
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1.3				
1.4				

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Drugs Policy and Procedures

At St John and St Nicolas Schools Federation, our vision is 'For the good of all – through curiosity, creativity and love.' This vision inspires everything that the federation does.
It applies equally to all the federation's policies with the intention that our policies impact as fairly and positively as possible to meet the needs of all members of our schools' community.

1: Definition
The federation uses the word 'drug' to include all drugs whatever their legal or social status, including medicines, volatile substances, alcohol, tobacco (including vapes), solvents, illegal drugs and other unauthorised substances.

2: Policy Implementation and Review
This policy has been developed by the governing board, based on the previously agreed policies of each school and our vision that everyone within our federation works for the good of all.

3: Policy Dissemination
Parents are kept informed about the developments in our curriculum and this includes drugs education. They are encouraged to discuss concerns with us at any time.
The federation website contains general information about medicines procedures, where policies can be located and how they can be accessed. All policies are available on the federation website or parents can request a copy of our Drugs Policy from the school offices.
The governing board has been involved in developing, monitoring and reviewing this policy. The governing board is also involved in our response to a drug related situation, as appropriate to the incident.

4: Local and National Guidance and Support
The following national and local guidance documents have been used to draw up this policy:
DfE and ACPO Drug Advice for schools (Jan 2012)

5: Federation No Smoking Policy
In accordance with the National No Smoking in Public Places Regulations, which came into force in July 2007 and the National Guidance on Protection of employees against the effects of second-hand smoke and following WB Guidance, a whole school No Smoking Policy is in place.

No smoking is allowed in any part of the school buildings or within the school boundaries, this includes the use of vaping.

Staff are fully aware of this policy. Any member of the federation community who wishes to smoke or vape, must do so off the school premises and out of sight of pupils. We do not have a designated smoking area. It is not appropriate for persons with supervisory duties to smoke (or use vapes) in the presence of children during off site activities or whenever they are considered to be in *loco parentis.*

6: Drugs Coordinator Role
The drugs co-ordinator for the federation is the Executive Headteacher and is responsible for the development, co-ordination and review of the drugs policy.

7: Training and Support for Teaching and Non-teaching Staff
The federation aims to meet the training needs of all staff. The PSHE Coordinators are responsible for identifying any applicable training.

8: Provision of Drugs Education at St John and St Nicolas Schools Federation
Drugs education forms an integral part of our PSHE and Science programmes of study, through the SCARF scheme of work and our science curriculum. It reinforces the requirements of the Science National Curriculum.

- recognise the impact of diet, exercise, drugs and lifestyle on the way their bodies function

We deliver our Drug and Alcohol Education using the Coram SCARF scheme. This includes age-appropriate teaching of drugs education in each year group.

9: Specific aims of Drugs Education in our School
We provide drugs education within a planned PSHE curriculum which is developmental and appropriate to the age, ability and needs of pupils. The main aims of this education are:

- To create a climate in which pupils feel comfortable discussing their perception of drugs and medicines
- To provide accurate information and correct misunderstandings
- To provide a range of opportunities for learning about drugs including risks and consequences of their own and others' action relating to drugs
- To prepare pupils in their present lives and in the future to make informed choices which contribute to their well-being

10: Content & Organisation

	Theme	**Intended Learning Outcomes**
Nursery	What's safe to go into my body?	Learn the importance of keeping safe around medicines and unknown products.
Reception	What's safe to go into my body?	As above.
Year 1	What could Harold do?	Understand that medicines can make people better but can also be dangerous.
Year 2	Harold's Picnic	Understand issues of safety and responsibility about medicines and their use.
Year 3	Alcohol and cigarettes - the facts	Understand some key risks and effects of alcohol and cigarettes.
Year 4	Medicines: check the labels and Know the norms	Understand that medicines are drugs and the importance of safety around medicines.
Year 5	Drugs: true or false? And Smoking: what is normal?	Understand some of the complexities of categorising drugs; Understand the norms around smoking;

Year 6	What sort of drug is it? Drugs: It's the law Alcohol: what is normal? Joe's story	Understand how drugs can be categorised into different groups; Understand some of the laws around drugs in this country; Understand some of the norms around alcohol and common misperceptions.

11: Defining a Drug Related Situation

A drug related incident as:

- Drugs or associated paraphernalia found on the school premises
- A member of the school community found in possession of drugs or associated paraphernalia
- A member of the school community thought to be under the influence of drugs on the school premises
- A member of the school community discloses that they (or a family member/friend) are misusing drugs
- A member of the school community is found to be supplying drugs on the school premises.

12: Procedure for Managing a Drug Related Incident

If illegal drugs are found or suspected at school, or if a pupil is possibly under the influence of an unknown drug, the procedure is as follows:

1. If medical help is needed seek or provide it at once.

2. **Confiscate** any drug (ensuring that you have a witness) ask what it is in case a doctor needs to know.
   Give sample to ambulance crew/hospital if required or
   Store substance, record carefully

3. **Inform** Executive Headteacher as Drugs co-ordinator.

4. **Determine** how serious the incident is.
   Is it an accident? A mistake? Deliberate?
   Does it involve possession? Taking a drug? Other pupils?

5. **Assess** the pupils need in terms of education, support, sanctions.
   What can be learned from the incident?
   What support is needed and what is an appropriate sanction?

6. **Consider** the needs of any other pupils involved or implicated.

7. **Inform** the parents (unless child's safety is put at risk by doing so).

8. Consider **informing** other agencies e.g., Police, Local Authority.

13: Searching a Pupil

The federation will follow government guidance when considering whether to search a pupil. Current guidance can be found in

https://assets.publishing.service.gov.uk/media/62d1643e8fa8f50bfbefa55c/Searching__Screening_and_Confiscation_guidance_July_2022.pdf

14: Police Involvement

The federation has a good relationship with the local police. If an incident involving illegal drugs arises, the school may contact the police or children's services to discuss the case and seek advice.

15: Intoxicated Parents/Carers on School Premises

- Maintain a calm atmosphere.
- Focus on the child's welfare rather than the parent/carer's behaviour.
- Allow other children to leave the premises.
- Discuss alternative arrangements for the child/parent to get home (e.g., if driving).

16: Further Support

Further Support can be obtained from The West Berkshire Local Authority School Drugs Co-ordinator.